# **Client Account Transfer**

Please use this form to transfer securities and/or funds from another financial institution.

	OFFICE USE ONLY					
This	section is to be completed by the Financial Advisor or Client Associate.					
	BLE - Check only one box					
$\Box$ This transfer (ESA), and as	is not for an IRA, Qualified Retirement Plan (QRP) account, or Education Savings Account a result Section 1 of the form has been left blank.					
	sfer for an IRA, QRP Account, or ESA, and I confirm Section 1 is accurate and was ior to this form being presented to the client for execution.					
Section 1	IRA, QRP Account or ESA Transfers					
	If applicable, this section is to be completed by the Financial Advisor or Client Associate.					
The FA or CA must complete	A. Is the Transfer FA Recommended or Client-Initiated - Check One Box Only					
Part A for all like-to-like IRA,	☐ FA Recommended - This transfer was recommended by the Financial Advisor for the reason(s) identified in Part B below (if checked, Part B must be completed)					
QRP or ESA transfers.						
Part B must be completed if the transfer was recommended.	B. Reasons for Recommendation - Check All That Apply  The specific reason(s) for recommending this transfer are:  ☐ To consolidate accounts and simplify account management (including consolidate statements, tax reporting, beneficiary planning, and/or other general ease of access)  ☐ To work with a Financial Advisor and receive further advice and assistance with financial/retirement planning  ☐ To move from a self-directed account to a full-service account to get investment advice  ☐ To have access to more or different investment options					
Section 2	Tell Us About Your Brokerage Account					
Enter the details of the receiving account.	Brokerage Account Number (Required for WellsTrade® and Intuitive Investor <sup>SM</sup> Accounts)  Account Name(s) (e.g., John Doe, John and Mary Doe, The Doe Family Trust - John Doe and Mary Doe, Trustees)  Account Type (e.g., Individual, Joint, Trust, UGMA/UTMA, IRA, Inherited IRA, Roth IRA, or Other - specify type)					
Section 3	Tell Us About The Account You're Transferring					
Complete all fields. Refer to your statement.	From Account Number Name of Firm, Bank, or Mutual Fund Company you are transferring from					
Employer Plans require their own	Account Name(s) (as it appears on your account/most recent statement at the delivering firm)					
oaperwork.	Account Type (e.g., Individual, Joint, Trust, UGMA/UTMA, IRA, Inherited IRA, Roth IRA, or Other – specify type)					

Account(s) carried by First Clearing. First Clearing is a trade name used by Wells Fargo Clearing Services, LLC, a registered broker-dealer and non-bank affiliate of Wells Fargo & Company.

## **Section 4 Tell Us What You Want To Transfer**

Complete A <u>or</u> B.  Check either	A. Annuity, Bank, Brokerage Firm or Trust Company - Check One Box Only  Full - Transfer My Entire Account In-Kind (this includes cash).  Partial - The section below is used for Partial Transfers ONLY.							
Full, Partial, Certificate of	Cash Amount \$ and/or the assets listed below.							
Deposit, <u>or</u> Annuity.	Quantity Write ALL or Number of Shares		Security Name, Symbol, or CUSIP (Located on your current statement. The CUSIP is 9 characters long.)					
Attach a separate signed page for additional assets.		_ _ _						
		s) to be liqui	idated immedia	tely and acknowled	argo Bank) Ige there may be a penalt ty, liquidate at maturity	•		
	Annuity Liquidation -	- Immediate	ely and entirely.	I am aware there	may be a penalty.			
	Annuity Liquidation -	- Percent or	Amount					
Use one form per Mutual Fund Company.	B. Mutual Fund Co	mpanv						
	Mutual Fund Account Number(s)		Instructions	<b>Quantity</b> Write All, Number of Shares, or Dollar Amount	Fund Name, Symbol, or CUSIP Located on your current statement	Cash Dividends/ Capital Gains If not checked, it will default to		
Attach a separate		□ In-Ki	nd 🗆 Liquidat	e	-	reinvest		
signed page for additional funds.								
Section 5	Sign and Date -	All Ov	vners of	All Accoun	its Must Sign a	and Date		
Include supporting documentation if account titles are different.  Name change or different name: must sign as appears on both accounts (e.g., marriage, divorce, first/middle name changed or listed differently).	<ul> <li>The undersigned acknowledges that I/We have read this form in its entirety and understand and agree to be bound by this Account Transfer Form and the Terms and Conditions located on page 4 herein.</li> <li>Statement. I have attached a copy of my most recent account statement from my current financial institution.</li> <li>One and the Same. If an owner's name appears to be different between the titling of the current account and the new brokerage account, that owner must sign under both names to certify they are one and the same and there is no change in ownership.</li> <li>Different Registration. If this transfer contains a change in registration and/or ownership, I/We understand and accept the change in registration and ownership and hold the receiving and the delivering firm harmless from acting on the above instructions. All authorized signer(s) on the current account and your new brokerage account must sign.</li> <li>Retirement Account Transfer Acknowledgment. If this is a retirement account transfer I hereby confirm I understand that the investment and other costs associated with my account may be greater in certain respects than any such costs I currently incur with to the account I am transferring, and notwithstanding any such increases in cost I still wish to proceed with the transfer.</li> </ul>							

## **Client Account Transfer**

Page 3 of 6

	Account Owner/Trustee Signatu	ure Print Name	Date (mm/dd/yyyy)	
SIGN HERE	X Account Owner/Trustee Signatu	ure Print Name	Date (mm/dd/yyyy)	
	X			
	Account Owner/Trustee Signatu		Date (mm/dd/yyyy)  Date (mm/dd/yyyy)	
	X Account Owner/Trustee Signatu			
	X	are Fillic Name	Date (minipady yyyy)	
	Note: If additional signature(s) a			
OFFICE USE Signature Guaran				
•				
Custodian Accepta				
Custodial Account P	lan complying with IRS articles I thi	on-Qualified or IRS-Approved Retirement rough VIII as on Form 5305-A. We hereby according to the client signed instructions.	Receiving Account Type:	
uccessor Custodi	an Signature Titl	e	Date (mm/dd/yyyy)	
			_	
Submit your comple VFCS, LLC, Attention:	eted form to: MAC N9160-01P, PO Box 77046, Minn	eapolis, MN 55480-9902		
Or Fax to: account Transfers: 84	4-879-0941			

Mutual Fund Direct Transfers: 844-879-0215

## **Terms and Conditions**

## I/We Instruct the Delivering Firm to:

- Unless otherwise indicated in the instructions above, please transfer all assets in my account.
- Transfer my account as instructed on this form, even though my brokerage account may have a different account title or different taxpayer identification number than the delivering firm.
- Liquidate any nontransferable proprietary money market fund assets that are part of my account and transfer the resulting credit balance.
- Deduct any outstanding fee from the credit balance in my account. If my account does not contain a credit balance, or if the credit balance in the account is insufficient to satisfy any outstanding fee, I authorize you to liquidate the assets in my account to the extent necessary to satisfy the obligation.
- Transfer any certificates held in the firm's physical possession in good deliverable form, including affixing any necessary tax waivers, to enable the successor custodian to transfer them in its name to enable them to be sold when and as directed by me.
- If this is a full/complete account transfer, please freeze my account when this transfer is validated, including canceling all open orders and not permitting any new orders from the account being transferred (except for transactions closing option positions that expire within 7 days or the sale of nontransferable assets).
- Revocation of Advisory Agreements: I authorize
  you to discontinue all account management
  agreements immediately. I will have sole
  responsibility for investment decisions with respect
  to the securities, cash, and other assets in my
  account until I hire a new investment manager.

### I/We Acknowledge:

- If an owner's name appears to be different between the titling of the current account and the new brokerage account, I have signed all documentation under both names to certify they are one and the same.
- Certain assets in my account may not be readily transferable, with or without penalties, within the time frames required by FINRA Rule 11870 or a similar rule of another designated examining authority.
- Credit/debit cards and/or unused checks issued to me in connection with my securities account have been destroyed or returned to the delivering firm.
- I understand that you will contact me with respect to the disposition of any assets in my securities account that are nontransferable.
- Fractional shares of equity/stock will not transfer in kind and will require to be liquidated to complete a FULL transfer.

- The firm is not responsible for changes in the value of assets that may occur during the transfer process.
- I/We are aware of any potential tax or financial implications that may arise in connection with this transfer or with the sale or liquidation of assets prior to transfer, including penalties, fees, financial losses, or losses of product features or benefits.
- Margin Agreement If the client-signed Margin
   Agreement has not been received, my account may be
   subject to restriction, sellout, and closure after review
   by the Credit Margin Department.

#### **Retirement Accounts**

An IRA account has been established naming Wells Fargo Clearing Services, LLC as Successor Custodian. SIMPLE IRA to Traditional IRA Transfer – I acknowledge I have met the 2-year waiting period. IRA Direct Rollover from Qualified Retirement Plan (QRP) – The IRA custodian is not responsible for providing you with tax or legal advice. Therefore, you acknowledge you have been advised to see a tax professional and no broker or other employee has given such advice.

## **Cash Sweep**

I/We consent to having uninvested cash included in your Cash Sweep Program. For most accounts, the Bank Deposit Sweep will be used for uninvested cash balances, for which no interest is otherwise earned or paid. Accounts not eligible for the Bank Deposit Sweep, such as accounts for banks, credit unions, mutual fund and insurance companies, and government entities will sweep to a Money Market Mutual Fund, which may be affiliated with First Clearing\*. I/We acknowledge First Clearing and its affiliates may charge fees and receive certain benefits on the cash sweeps. I/We further acknowledge that if First Clearing changes the Cash Sweep Program on my/our account I/We will be provided with prior written notice. Bank Deposit and Money Market Mutual Fund sweeps are subject to different risks and account protection. The Bank Deposit Sweep is subject to FDIC insurance and Money Market Mutual Funds are covered by SIPC. Details about the Cash Sweep Program, including the different risks and enhanced account protection, are covered in the sweep program disclosure statement which will be included in your new account package and can be found online at www.wellsfargoclearingservicesllc. com/disclosures/cash-sweep-program.htm.

<sup>\*</sup>Account(s) carried by First Clearing. First Clearing is a trade name used by Wells Fargo Clearing Services, LLC, a registered broker-dealer and non-bank affiliate of Wells Fargo & Company.

## **Key Items to Consider Before Transferring an Account**

#### **Our Products and Services**

Whether you are considering a full or partial transfer, it is important to consider that not all firms offer the same investment products and the costs associated with those products may differ. You should fully understand the products and services available by either working with a Financial Professional. If you will be liquidating any assets at your previous firm, and/or upon the transfer of your account, there may be fees or taxes as a result of the liquidation that should be considered before transferring your account. We recognize clients have many choices and if you choose to have your assets at multiple financial firms, you should understand any impact that may have on your overall financial goals and the services offered to help you meet those goals.

## **Our Costs**

In addition to investment product costs, understanding the holistic costs associated with your account or household is also an important factor to consider when transferring a portion or all of your accounts. Costs can be either short term, event based fees such as transactional based or termination fees, or they can be ongoing such as annual account or advisory fees. Please discuss the fees associated with your account or household with your Financial Professional to gain a complete understanding of the costs associated with implementing and maintaining your overall financial goals.

You should consider that brokerage accounts typically include investment-related expenses (such as sales loads, commissions, expenses of any mutual funds in which assets are invested, and investment advisory fees) and plan or account fees (such as administrative, account set-up, custodial, and access to a customer service representative). These fees and expenses will reduce the value of your account and return on your investment, and over time, these costs can make a significant difference in your account value. It is your obligation to review and carefully evaluate the specific features, including the administrative fees and expenses of your existing account before you transfer the account. Additionally, your Financial Professional may receive compensation related to your decision to transfer your account assets, creating a conflict of interest for your Financial Professional to recommend you transfer your account assets. You should carefully consider whether your Financial Professional's advice is aligned with your investment strategy and financial goals.

#### Other Considerations

Products and Costs are an important component of your overall financial picture, but if you tend to hold a large percentage of cash or have borrowing needs, understanding the alternatives available and the applicable interest rates are important as well.

Before you choose to transfer your account, the types of service, support and online resources should be considered alongside the products and costs.

## **Acknowledgement**

By signing the enclosed transfer documents you are acknowledging that you have received the necessary information to make an informed decision to transfer your account.

## Auction Rate Securities: Account Transfer Acknowledgement

Your auction rate securities were purchased prior to the transfer of your account to us. As a result, we are not responsible or liable for any prior recommendations or advice with respect to these securities nor are we under any obligation to provide you with any investment recommendation or advice with respect to the disposition or continued holding of these securities in your account following the transfer of your account.

We are not under any obligation to you (i) to provide loans under margin agreements or otherwise secured in whole or part by the auction rate securities in your account; (ii) to purchase or continue to purchase any auction rate securities in periodic rate setting auctions or in secondary market transactions; or (iii) to provide liquidity for such securities. Many auctions for these securities are in failed status, meaning that holders of these securities are not able to sell these securities in the periodic rate setting auctions or in secondary market transactions and as a result, liquidity for these securities currently is greatly impaired.

## **Delivery Instructions**

**Receiving Firm Information:** 

Wells Fargo Clearing Services, LLC (WFCS)

Contact Information:

Tax ID Number: 23-2384840 Account Transfer Department: 855-372-3526

ACAT Participant: 0141

All deliveries MUST include the Client Name and WFCS 8 digit Brokerage Account Number

**Checks** 

Issue to: Mail to: WFCS, LLC WFCS, LLC

Further Credit to: Attn: Cash Management

WFCS Client Name and Account

Number

<u>OR</u>

S, LLC 420 Mon

MAC H0006-085

One North Jefferson Ave.

St. Louis, MO 63103

**Wire Instructions** 

Wells Fargo Bank

420 Montgomery St., San Francisco, CA 94104

ABA Routing Number: 121000248

Beneficiary: Wells Fargo Clearing Services, LLC

One North Jefferson Ave. St. Louis, MO 63103

Account Number: 4122023377

Further Credit to: WFCS Client Name and Account Number

Depository Trust and Clearing Corporation (DTCC) Securities

DTCC Number: 0141

WFCS Client Name and Account Number

Donor: (if applicable)

**Treasury Securities (Book Entry)** 

BK of NYC/FCCORP ABA Number: 021000018

Further Credit to: Client Account Number

IRA Annuity Broker-Dealer/Custodial Change Documents

Fax to: 844-879-0941

Requires:

• Brokerage Account Number

• Annuity Contract Number

· Receiving Firm's Sign-off

**Outside Security Documents** 

(Limit Partnerships and Alternative Investment)

Mail to: Requires:

WFCS, LLC WFCS Client Name and

MAC: H0006-09Y Account Number

**MAC:** H0006-09Y Account Nu One North Jefferson Ave.

St. Louis, MO 63103

Foreign Bonds (Euroclear eligible)

Email WFCS, LLC at nonacat\_foreign@firstclearing.com two days prior to settlement date with the following information:

• Asset(s) detail

Settlement date

Certificates

• EUROCLEAR Number

• Further Credit to: WFCS Client Name and Account Number

WFCS EUROCLEAR Number: 78850

**Foreign Equities** 

Email WFCS, LLC at nonacat\_foreign@firstclearing.com two days prior to settlement with the following information:

• Asset(s) detail

Local market information

· Settlement date

• Further Credit to: WFCS Client Name and Account Number

• WFCS Foreign Custodian

• Bank of New York BIC (Bank Identifier Code): IRVTBEBB

Account of: WFCS, LLC

Mail DRS Statement

Mail to: Include Instructions:
WFCS, LLC WFCS Client Name and Account Number

WFCS, LLC WFCS
MAC: H0006-094
One North Jefferson Ave.

St. Louis, MO 63103

Wells Fargo Clearing Services, LLC FAO: *Client Account Number* One North Jefferson Ave.

MAC: H0006-097 St. Louis, MO 63103

Transfer Agent Re-Registration Letter (e.g., Equity Trust)

Cover letter/re-registration letter requires: WFCS Client Account Name and Account Number

Mail Original to: Agent of Record

Send a copy to: WFCS, LLC and FAX to 844-879-0941

**Mutual Funds Re-Registrations** 

Register as Wells Fargo Clearing Services, LLC

Account(s) carried by First Clearing. First Clearing is a trade name used by Wells Fargo Clearing Services, LLC, a registered broker-dealer and non-bank affiliate of Wells Fargo & Company.